

Call for Expressions of Interest

University of Sydney Library LGBTQIA+ artwork

Service Unit and Team:

University of Sydney Library, LGBTQIA+ Ally group

Contact:

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Submission Deadline for Expressions of Interest and Proposals:

19/04/2022

Executive Summary

As part of its Diversity and Inclusion strategic program the University of Sydney Library will be undertaking a project in 2022 to commission an artwork via a competitive expression of interest process. The two-dimensional work will hang in Fisher Library and will embody themes relating to LGBTQIA+ inclusion.

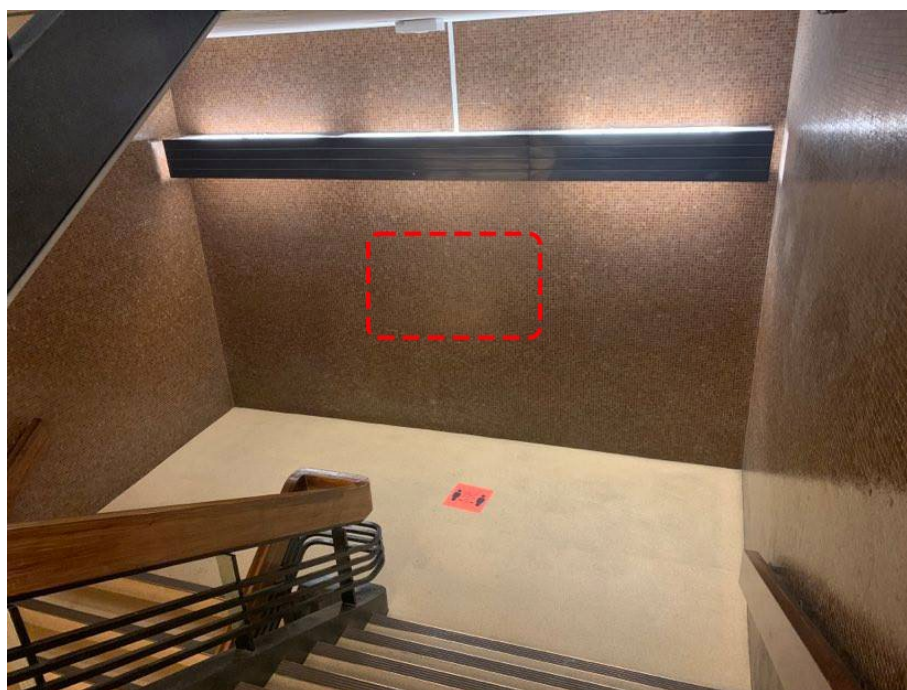
Introduction

The University of Sydney Library has prioritised a strategic program focusing on diversity and inclusion that aims to create a safe and welcoming experience for all members of the community. The program incorporates project streams relating to the Aboriginal and Torres Strait community, students from overseas, people with a disability and LGBTQIA+ people. Work delivered in these streams to-date is outlined on the [Library website](#).

A focus of the program is to ensure all clients and staff feel safe and welcomed in Library spaces. For the LGBTQIA+ community this has included initiatives such as joining the ACON Welcome Here project and displaying the associated stickers in the doorways of all Library sites, and celebrating LGBTQIA+ days of significance such as Mardi Gras, Transgender Day of Visibility, IDAHOBIT Day and Wear It Purple Day with visible displays in public spaces such as curated exhibitions of books and realia, notices and reminders on large-format digital displays, and decorations such as rainbow bunting.

While event-related efforts do result in a positive impact for the LGBTQIA+ community they are temporary in nature. The Library has therefore decided to commission an artwork for permanent display in a prominent location that welcomes LGBTQIA+ people, celebrates the community and raises awareness among Library visitors.

The work is intended to be framed, protected by glass or perspex, and to hang on a wall in the Fisher Library stairwell between L3 and L4. This is a main thoroughfare for Library visitors to study spaces and the stack. Although aspect ratio may vary, the space can accommodate a work of approximately 1.5m x 1.5m. Although the work should be two-dimensional, artists may propose a variety of mediums.



Requirements for the artwork

Durability and safety: The work will be permanently installed on the wall of the Fisher Library stairwell between L3 and L4. This is a main thoroughfare for Library visitors, so the work must be suitable and safe for this location. The work can be protected by glass or perspex if required.

Dimensions: While the size of the artwork may vary, the space can accommodate maximum dimensions of 1.5 (height) x 1.5m (width) and 0.1m (depth)

Medium: Artists can propose a 2D or 3D work within these dimensions.

Video and other electronic mediums cannot be accommodated.

Timeline

Stage 1 – Call for Expressions of Interest

Deadline for Submission of Proposals: 19/04/2022

Stage 2 – Review Expressions of Interest by Selection Committee

Notification to Applicants: 27/04/2022

Stage 3 – Production of Artwork

Meeting to Agree Concept and Production Milestones: 04/05/2022

Progress Meetings: Two-Weekly – Suggest Fridays over two months.

Stage 4 – Final Reviews and Approvals

Meeting to Review Artwork in Production: Friday 01/06/2022

Final Approval of Artwork by Library Executive and Key Stakeholders: 30/06/2022

Stage 5 - Installation

Installation of Artwork: 14/07/2022

Artwork: Objectives, Themes and Key Considerations

The key objectives of the artwork are to:

- Celebrate LGBTQIA+ people and culture
- Raise awareness among Library visitors of LGBTQIA+ issues and inclusion
- Enhance the sense of welcoming and safety experienced by LGBTQIA+ staff, students and community when visiting the University Libraries.

As a key inclusion within the artwork the Library would like to work with the artist to consider including elements that reflect the Library values of:

- Collaboration
- Curiosity
- Inspiration
- Integrity
- Respect.

Given the nature of the sites in which the artwork will be displayed, Library is would like the artistic response to include the following themes:

- Knowledge sharing
- History
- Learning
- Community and coming together.

Library Scale and Scope

The University of Sydney Libraries received 4.9 million visitors in 2019, including University staff, students and the public. It is the largest academic library operation in the Southern hemisphere with a collection incorporating more than 3 million physical items, and many more electronic titles.

Library operations span multiple sites including:

- Fisher Library
- The Law Library
- The SciTech Library
- The Susan Wakil Health Library
- The Conservatorium of Music Library
- The Wingara Mura Library
- The Quarter
- Camden Commons
- Peter Nichol Russel Learning Hub
- Abercrombie Learning Hub
- Carslaw Learning Hub
- Brennan McCallum Learning Hub

Budget

The total budget available for this project is up-to a \$6,000 inclusive of all artist fees, materials, fabrication and framing. This will be paid in three installments:

- The artist will submit their first invoice upon signing the commission agreement
- The second invoice can be submitted upon review of the final draft
- The third invoice will be submitted on installation of the artwork.

Payment

For the artist whose EOI and proposal is selected as a result of the competitive assessment process, the Library will raise a purchase order for the agreed amount prior to the commencement of artistic production. The artist will be paid the agreed sum upon delivery of the final artwork and after submitting an invoice to the Library for this amount. It is therefore a requirement that the artist has an ABN, as they will not be placed on the University's payroll as an employee, and will charge the University for the work as an independent contractor.

Criteria for Assessment of the EOI

Artist submissions for this Expression of Interest will be assessed by a panel using the following criteria:

- All expressions of interest must be submitted by no later than 11:59pm on Tuesday the 19th of April, 2022.
EOIs submitted after this date will not be included in the selection process
- All EOI's must be submitted via the online form via the [library website](#)
- To be considered, submissions should include the following:
 - A written expression of interest must be attached to the submission and should include:
 - The artist's contact details
 - The artist's interest in the project
 - Related experience in LGBTQIA+ art projects,
 - The artists connection to the LGBTQIA+ community.
 - A proposal that:
 - Outlines the intended artistic concept at a high level
 - Addresses the briefed objectives, themes and key considerations
 - Includes concept drawings or sketches (optional)
 - Outlines production milestones and deliverables in line with the briefed timelines
 - Confirms the formats and specifications of the files that will be delivered
 - A CV or resumé
 - Examples of other works by the artist (for example, a web-based portfolio, A PDF folio or Instagram site).
 - Where it is proposed that more than one artist is to be involved, the submission will include the above details of each person involved in the project in the EOI letter, as well as providing their CV and portfolio.

Terms and Conditions

Artists Eligible to Apply and Project Conditions

This project is open to LGBTQIA+ artists.

The selected artist(s) will be required to work in consultation with the Library's Selection Committee and to develop artwork that reflects the project expectations. The artist will work closely with the Library's LGBTQIA+ Ally Group and Project Manager to determine the most appropriate wording for the acknowledgement, and imagery to meet the brief.

Process

Submissions that do not meet all the requirements of this EOI may be excluded from further consideration. Submissions that do meet the EOI criteria will be reviewed by a panel of University staff, and assessed on a competitive basis against the requirements of the brief and for their conceptual and artistic merit. The panel's decision will be final, and applicants will be notified of it by 8th April, 2022.

The successful applicant must promptly enter into a formal agreement with the University for creation and delivery of the artwork on terms consistent with and to give effect to the terms of this EOI. As the successful applicant will be engaged by the University as a contractor, they must possess a registered ABN and will be required to complete a contractor assessment questionnaire.

Production

The artist must own or have access to the production tools and hardware required to produce the artwork.

Expenses

No payment will be made for any expenses or losses which may be incurred by the responding party in connection with the preparation of the EOI.

Confidentiality

Information provided or imparted to any respondent as part of the EOI is confidential to the University and shall not be used by the respondent for any other purpose. Information supplied by a respondent shall not be treated as commercially confidential unless specifically requested by the respondent. Information received by the University of Sydney Library may be subject to public disclosure under Government Information (Public Access) Act 2009 unless it is provided or relates to commercially sensitive information and meets the criteria for exemption from disclosure under the Act.

Disclaimer

The University is not committed contractually in any way to a company or individual who makes a submission in response to this call for expressions of interest. The issue of this call for expressions of interest does not commit the University to proceed with any part of this project.

Investigations and Warranties

Artists are responsible for making their own investigations and determinations and for preparation of their responses. Artists should examine the terms and conditions of this EOI in framing their responses. Parties are advised that the University of Sydney Library, its employees, agents and contractors make no representations or warranties as to the accuracy, reliability or completeness of the information and do not have any liability arising from that information.

Ownership of Artwork

For avoidance of doubt, the ownership of the artwork and all intellectual property rights in and to the publication/ creative work and any other materials created by the artist pursuant to the artworks will remain with the Artist. The Artist will grant to the University a royalty-free licence to reproduce, publish and communicate to the public, the artworks for the University's purposes in perpetuity on terms set out in the substantive agreement.

By submitting an expression of interest for this project, the Artist acknowledges that if they are the successful applicant, the licence rights granted to the University will also permit their artworks to be adapted for use on other University of Sydney Library platforms and other formats to promote cultural competence at the Library, and that preservation copies of the artworks will be stored in the Library's systems used for managing and preserving digital content.

The Artist will be required to provide an appropriate moral rights consent to the University to facilitate use and adaptation of the work by the University within the scope of the above license, subject at all times to reasonable attribution.